Annual Sport Congress

2021.07.17

Badminton Ontario
1 Concorde Gate – Suite 200A
Toronto ON, M3C 3N6

WELCOME

Dave Kumar – President
Wayne Yip – Vice President
Jeff Goldsworthy – Past President
Jeff Sum – Dir. Finance & Admin
Kurt Tempelmans Plat – Dir. Of Coaching
Kevin Cougler – Dir. High Performance [Regrets]
Lorna Duquette – Dir. At Large
Jasmine Lew – Dir. At Large [Regrets]
Suzanne Lachner – Dir. At Large [Regrets]

COBA	**Russ LeBlanc**
GBDBA	**Michel Sorensen**
ODBA	**Fei Tam**
TDBA	**Linda Lee**
WOBA	**Andrew Brigham**
YDBA	**Pandy Chan**
NOBA	**Nicolas Babich** [Proxy]

Guests

Audley Stephenson - MHSTCI
Joe Morissette
Chloe Rowe
Ian Lagden
Janet Hugli
Jolyon Thompson
Michael Kolos
Mike De Belle
Seth Malcolm
Stephane Cadieux

Jean Wong – Technical Director
Liz Duong – Operations Coordinator

** please note that today's sessions will be recorded

President's Report

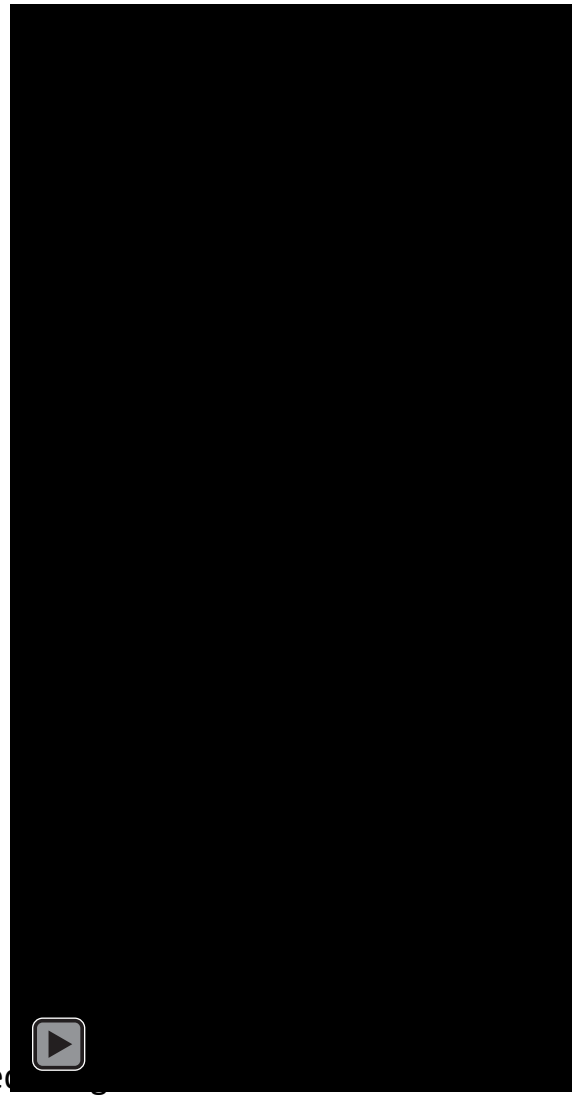
My report reflects what we have achieved from June 2020 to July 1st, 2021.
As you all aware we did not have any tournaments for the seasons June to 2020 to July 1st, 2021.

Communications

1. With the Ministry of Sports and Tourism
2. With Badminton Canada
3. Badminton Community (Clubs and Districts)
4. Other sports organization (Peso's)

Report to the Executive Committee and the Board

- Redefine Staff Contract and Job Description
- Rebranding the badminton Ontario Website
- Establish a committee for SDRF and KHE fund
- Approved Strategic Plan for 2021-2024
- Worked with Badminton Canada and the consultants to implement PlayerWeb (*ongoing*)
- We did add a Staff Person to the office on part time basis until November 1, 2021.
- We will make this position full time in the fall, and we have allocated the funds in 2021-2022 propose
- Cash flow, Budget
- OASF Grant
- Emergency Funding (COVID-19)
- Update on 2020-2021 Ontario Armature Sport Fund updated as of June 30th, 2021.



President's Overview

Projects planned that are complete:

- ✓ Strategic Plan for 2021-2024
- ✓ Rebranding the Badminton Ontario Website in 2021
- ✓ Administration staff at the office

Projects are planned and are in progress.

- ❑ International Tournament - PanAm Cup
- ❑ National Tournament
  - ❑ Senior Elite
  - ❑ Junior Elite
  - ❑ Possibility of any other tournaments
- ❑ Budget update in the fall (Depends on Pandemic)
- ❑ Insurance
- ❑ Waivers
- ❑ Benefit Package to all the registered players to purchase the badminton Ontario membership
- ❑ PlayerWeb Database

Background Information for PlayerWeb

Strategic Plan 2021- 2024

At the Board meeting we discussed the following KPI that were identified in the Strategic Plan

1. **Explore revenue generation and sustainability opportunities**
2. **Implement a nominal membership fee per player that will allow access to training and benefits.**
3. **Encourage the purchase of Player Cards and its benefits**
    - We need to generate some revenues to offer programs for grassroots and Junior B's.
    - My discussions with other PSO's Badminton is the only sport that is not collecting any fee per member. Also, we don't collect any money from the district except the Sanction fees
    - At present our revenue is only the provincial funding and it all depends on how Ministry of Sports will allocate every year based on their budget
    - The grant covers only staff salary, benefits and office rent and we must cover other expenses via tournament's revenues and Badminton Ontario membership card

1. Effective Communication with Stakeholders

2. Establish direct communication with players to ensure that they are made aware of relevant updates and to provide an opportunity for input on Badminton Ontario initiatives as needed.

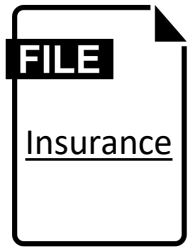
- During Pandemic we heard that some of the clubs did not receive the criteria to open, close, number of players and how many coaches can play, and other regulations did not reach the members directly.
- We discussed to implement a strategy to communicate via social media to the members.

Background Information for PlayerWeb

Discussions from the BOD Meeting

Insurance

- Over the last 10+ years Badminton Ontario had 11 claims
- Out of 11 Nine of them were settled without going to the courts (these claims are approximately from $100 to $6500)
- 2 of them are pending and claims are from $8000 to $25000



Rowan's Law or Concussion Law

- Province has mandated all sport organizations, school boards to communicate and establish policies that need to be in place by in 2021
- During my discussions with other PSO's that, there are few cases in the courts and claims are from $225,000 to $450,000
- This is to the Best of their Knowledge we do not know how many of other cases are in the courts

Background Information for PlayerWeb

Insurance Claims from 2011-2012 to 2019-2020
Payouts to Claimants from Min of $50.00 to $6310.00 and expenses paid out minimum of $350.00 to $2000.00 (legal fees adjuster + others)

Brief description of what the incident and injury suffered.

- Coach hit in the eye by a birdie that travelled through a hole in the net
- Jumping during training, felt a tear in lower leg/calf
- Pain in left leg
- Left foot slipped back and feel complete tear of left Achilles' tendon
- Torn ACL and surgery required
- Training my student - jumped to hit the shuttlecock, land on court floor - achilles' rupture
- Playing a game, fell backwards, hit head on baseboard and needed 13 staples in two cuts
- Partially torn patellar tendon (knee)
- Right shoulder pain
- Ripped hamstring lunged playing badminton

Implementation of Playerweb Database

Background

Over the last number of years Badminton Ontario was working with Badminton Canada to implement a Database. We had ongoing discussion with them as to our existing data resides in different databases. E.g.

- Player's data is in tourney software database
- Membership data is with Districts (may be in excel or other database, paper copies etc.)
- Insurance data with Badminton Ontario (excel)
- Coaches data is in CAC locker
- Safe sport data is in excel
- Officials' data is in excel

Based on the above Badminton Ontario Board approved to implement PlayerWeb database

Introduction

The PlayerWeb Database has been developed by interpodia that has many tools we can use to implement.
PlayerWeb is linked via API to Tournament Software, Coaching levels, Safe Sport E-Learning Tools, Sterling Backcheck, CAC Locker and others.

Some of the Functionality

a) Individual Registration – system does a TP account check and creates account in TS if new and Individual Renewal
b) May apply requirements to specific roles (athlete, coach, official, etc.)
c) Club affiliation, photo, NCCP Certification
d) Checkpoint stop for attestations and waivers
e) Club and PSO integration if the club uses the software for their members management
f) Club Admin accounts allow management and bulk member uploads - admin account can download an excel template that outlines the required information for proper upload

Background Information for PlayerWeb

Payment Functionality

a) Payment split to each organization at time of transaction. Fee summary shows breakdown of fees to each organization (portion to PSO vs NSO, amount paid for club membership, etc.)

b) Many reporting options for viewing and analyzing data.

c) Seamless ecosystem management: NSO > PSO > District > Club > Player

d) Other tools we can use

Implementation Costs

- Badminton Canada will be implementing this to all national players, coaches, officials, and staff and Technical Officials
- Badminton Canada is offering any PSO who would like to join implementing this system they will pay for the development cost in 2021
- Also, they pay the maintenance cost for the first year

Process Flow for BADMINTON ONTARIO

We are working with Badminton Canada to implement the following process for PlayerWeb.

Step 1: Districts will notify Badminton Ontario which clubs are affiliated.

Step 2: Club names will be pre-populated from previous affiliation lists and uploaded to PlayerWeb. Badminton Ontario will activate the clubs in PlayerWeb upon notification.

Step 3: Clubs can download the member data template from the PlayerWeb.

Step 4: Clubs will collect the membership data and collect the Clubs registration fee from the members.
OR the club may choose to setup PlayerWeb to collect the Club registration fees from the member through the system. (Phase 2 Implementation)

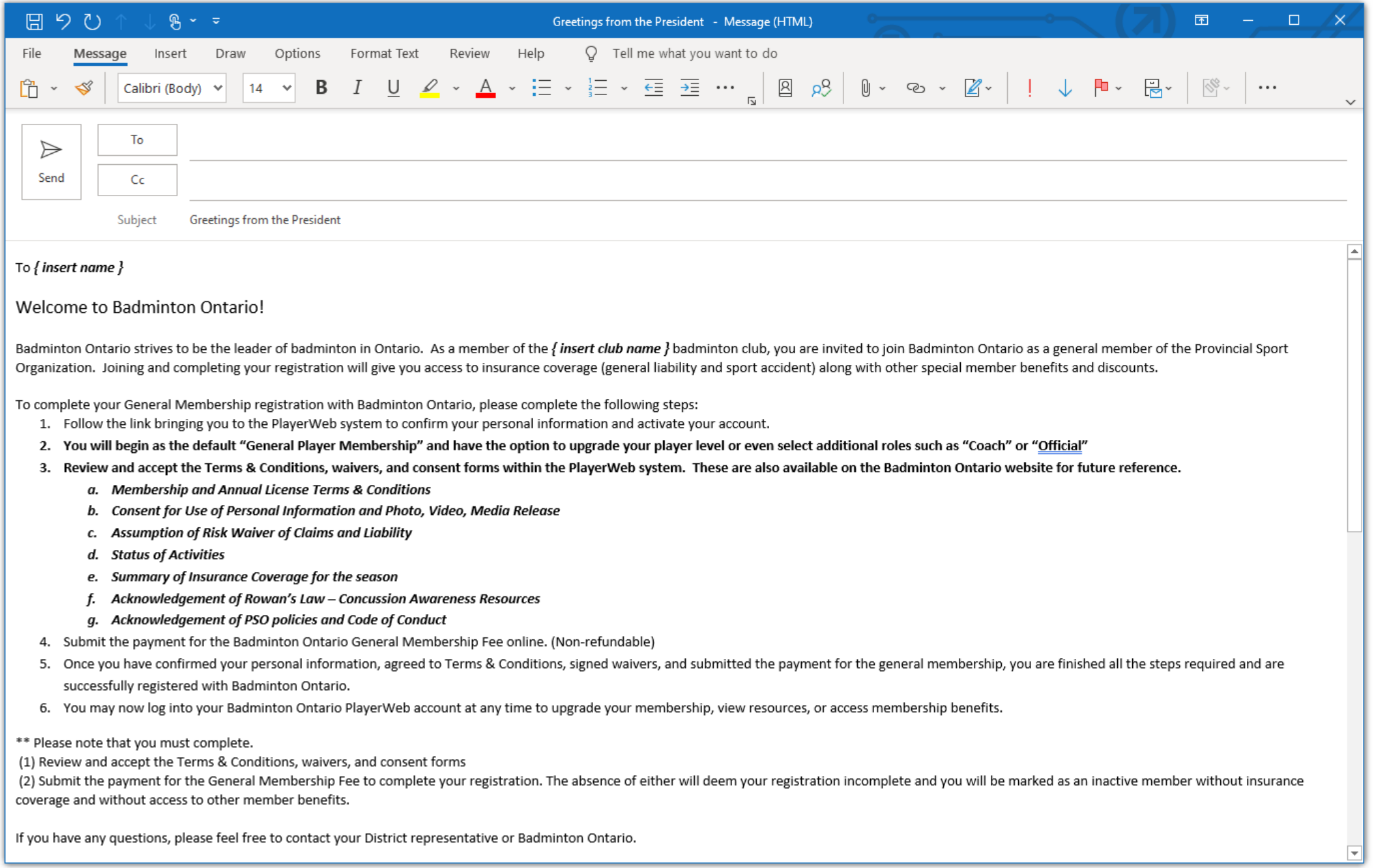
Step 5: Badminton Ontario will upload the membership data to PlayerWeb. (Phase 1 Implementation)

Step 6: Once the membership data is in PlayerWeb, the system will create an identity record for each person.

Step 7: PlayerWeb will send an automated **e-mail** to all the members detailing how to proceed to activate and complete registration (agree to Terms & Conditions, sign waivers, and submit payment for the general membership). *See a draft e-mail on the next slide*.

Step 8: Once individuals have confirmed their personal information, agreed to Terms & Conditions, signed waivers, and submitted payment for the general membership, they have finished all the steps required and are successfully registered with Badminton Ontario.

Please note: The individual General Membership fee and Players Card fee paid to Badminton Ontario will be allocated to pay for various expenses not limited to: Badminton Canada fees, General liability and Sport Accident coverage, contribution to BON's Sport Development fund, District rebate program, transaction/bank/service fees, cover BON staff, and associated office expenditures.



To ***{ insert name }***

Welcome to Badminton Ontario!

Badminton Ontario strives to be the leader of badminton in Ontario. As a member of the ***{ insert club name }*** badminton club, you are invited to join Badminton Ontario as a general member of the Provincial Sport Organization. Joining and completing your registration will give you access to insurance coverage (general liability and sport accident) along with other special member benefits and discounts.

To complete your General Membership registration with Badminton Ontario, please complete the following steps:

1. Follow the link bringing you to the PlayerWeb system to confirm your personal information and activate your account.
2. **You will begin as the default "General Player Membership" and have the option to upgrade your player level or even select additional roles such as "Coach" or "Official"**
3. **Review and accept the Terms & Conditions, waivers, and consent forms within the PlayerWeb system. These are also available on the Badminton Ontario website for future reference.**
    a. ***Membership and Annual License Terms & Conditions***
    b. ***Consent for Use of Personal Information and Photo, Video, Media Release***
    c. ***Assumption of Risk Waiver of Claims and Liability***
    d. ***Status of Activities***
    e. ***Summary of Insurance Coverage for the season***
    f. ***Acknowledgement of Rowan's Law – Concussion Awareness Resources***
    g. ***Acknowledgement of PSO policies and Code of Conduct***
4. Submit the payment for the Badminton Ontario General Membership Fee online. (Non-refundable)
5. Once you have confirmed your personal information, agreed to Terms & Conditions, signed waivers, and submitted the payment for the general membership, you are finished all the steps required and are successfully registered with Badminton Ontario.
6. You may now log into your Badminton Ontario PlayerWeb account at any time to upgrade your membership, view resources, or access membership benefits.

** Please note that you must complete.
(1) Review and accept the Terms & Conditions, waivers, and consent forms
(2) Submit the payment for the General Membership Fee to complete your registration. The absence of either will deem your registration incomplete and you will be marked as an inactive member without insurance coverage and without access to other member benefits.

If you have any questions, please feel free to contact your District representative or Badminton Ontario.

Membership & Player Card Fee

GENERAL - CASH FLOW		
Membership - IN	**$**	**25.00**
Bcan/Interpodia	$	4.00
Transaction Cost	$	1.03
B can Share	$	5.03
Badminton Ontario	$	19.98
Disburse		
Insurance	$	(5.40)
Staff Cost	$	(3.00)
SDRF	$	(5.00)
District	$	(1.50)
Others		
Total	$	(14.90)
BON Retained	**$**	**5.08**

Players Card for $100.00		BCAN License	BCAN Fee	Transaction Fees (Interpodia)	Insurance	BON (Office)		PPE	BON SDRF	VR Fee	VR TP file	Total	BON	
High Performance A	$ 100.00	$ 25.00	$ 4.00	$ 3.20	$ 5.40	$ 10.00		$ 2.00	$ 15.00	$ 4.00	$ 3.00	$ 71.60	$ 28.40	
Junior B	$ 80.00	$ 10.00	$ 4.00	$ 2.62	$ 5.40	$ 5.00		$ 2.00	$ 10.00	$ 4.00	$ 3.00	$ 46.02	$ 33.98	
Junior C	$ 80.00	$ 10.00	$ 4.00	$ 2.62	$ 5.40	$ 5.00		$ 2.00	$ 10.00	$ 4.00	$ 3.00	$ 46.02	$ 33.98	
Masters	$ 70.00	$ 25.00	$ 4.00	$ 2.33	$ 5.40	$ 5.00		$ 2.00	$ 10.00	$ 4.00	$ 3.00	$ 60.73	$ 9.27	
		BCAN License	BCAN Fee	Transaction Fees (Interpodia)	Insurance	BON (Office)	District Rebate	PPE	BON SDRF	VR Fee	VR TP file	Total	BON	
Base Membership Fee	**$ 25.00**		**$ 4.00**	**$ 1.03**	**$ 5.40**	**$ 3.00**	**$ 1.50**		**$ 5.00**			**$ 19.93**	**$ 5.08**	**$3 to Interpodia $1 BCAN**
General	**$ 25.00**	**$ -**	**$ 4.00**	**$ 1.03**	**$ 5.40**	**$ 3.00**	**$ 1.50**		**$ 5.00**	**$ -**	**$ -**	**$ 19.93**	**$ 5.08**	**Default**
Players Card HP A	$ 75.00	$ 25.00	$ -	$ 2.48	$ -	$ 10.00	$ -	$ 2.00	$ 15.00	$ 4.00	$ 3.00	$ 61.48	$ 13.53	
Players Card Junior B	$ 55.00	$ 10.00	$ -	$ 1.90	$ -	$ 5.00	$ -	$ 2.00	$ 10.00	$ 4.00	$ 3.00	$ 35.90	$ 19.11	
Players Card Junior C	$ 55.00	$ 10.00	$ -	$ 1.90	$ -	$ 5.00	$ -	$ 2.00	$ 10.00	$ 4.00	$ 3.00	$ 35.90	$ 19.11	
Masters	$ 45.00	$ 15.00	$ -	$ 1.61	$ -	$ 5.00	$ -	$ 2.00	$ 5.00	$ 4.00	$ 3.00	$ 35.61	$ 9.40	

Badminton Canada
Update

From

Joe Morissette

PlayerWeb

a. Onboarding multiple provinces this summer
b. Working with Badminton Quebec on new privacy laws

PanAm Cup

a. GTA/Markham/Badminton Ontario are great host
b. New venue management at Pan Am Centre
c. Different risk/management models available to deal BON concerns

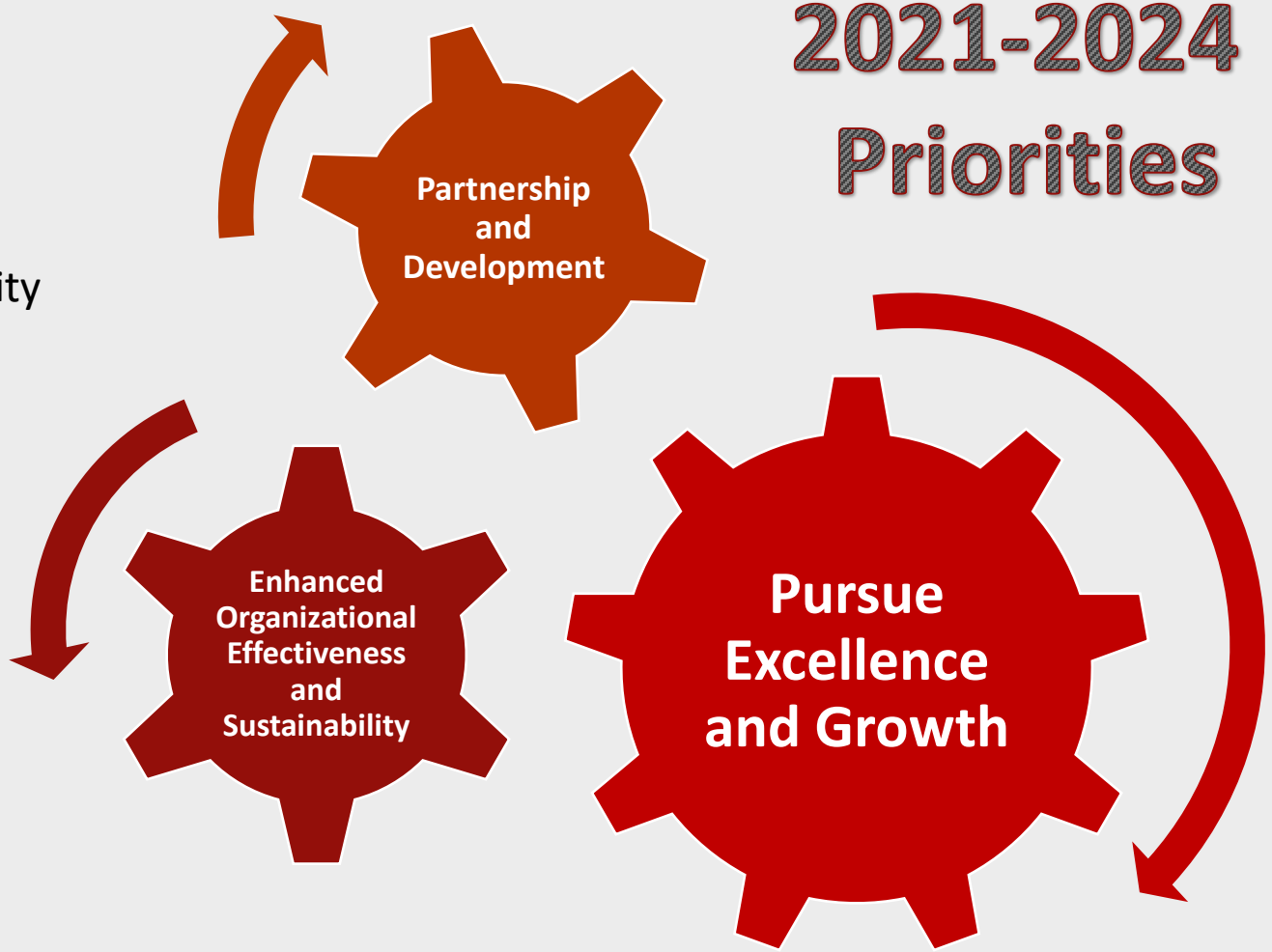
olympic.ca
olympique.ca
CAN ADA
YONEX

Strategic Plan

Key Performance Indicators (KPIs)

- revenue generation and sustainability opportunities
- financial plan and models
- communication with stakeholders
- online presence with modules and communication
- relationship with Districts
- grassroot development
- business resumption plan
- prepare for future emergencies
- volunteer development
- recognize value of volunteers

2021-2024 Priorities



IN PROGRESS: Preparing an Operational Plan and implementing it!

Financial Update

Impacts of COVID-19

- The Major Impact – 0 tournaments. Tournament are a significant part of BON current business model
- Only able to do provide a couple of coaching clinics

Profit & Losses

- Main source of revenue in 2020/2021
  - Based funding
  - ON and FED grants
  - Wage and rent subsidies
- Current cash flow is stable

Reserve Funds are Healthy

Budget 2021-2022

- Re-address in fall 2021 based on whether we are running tournaments or not

Financial Audit in progress

High Performance

Acknowledgements

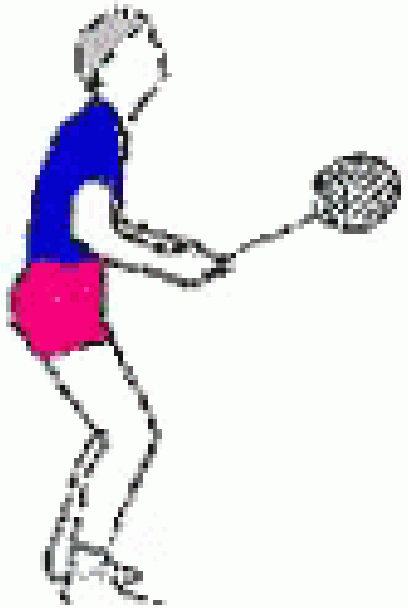
- strong representation from Ontario on the National Team, Junior National Team, and Junior Development Team

Highlights

- need for developing the Provincial High Performance Plan

Quest for Gold - OAAP

- update



We will challenge the problem of how to allow return to play safely.

We will draft a new plan paying attention to capacity, sustainability and alignment with Badminton Canada.

Coaching Committee

- efficient and streamlined coach development documents
- review coaching website section
- begin development of new Learning Facilitators for the regional coaching course
- revive the Badminton Ontario Coaching Committee
- create 3-year coach development for current and future badminton coaches in Ontario
- new requirement for Badminton Ontario coach accreditation card
  - ensure coaches complete Regional NCCP evaluation for improved quality of coaches on court

coaching key points - recruit and train new Learning Facilitators, coach accreditation card

coaching action items - regular schedule, Shuttle Time, supplementary coach development programs, strengthened Safe Sport practices, para-badminton portfolio

Competitions and Technical Programming

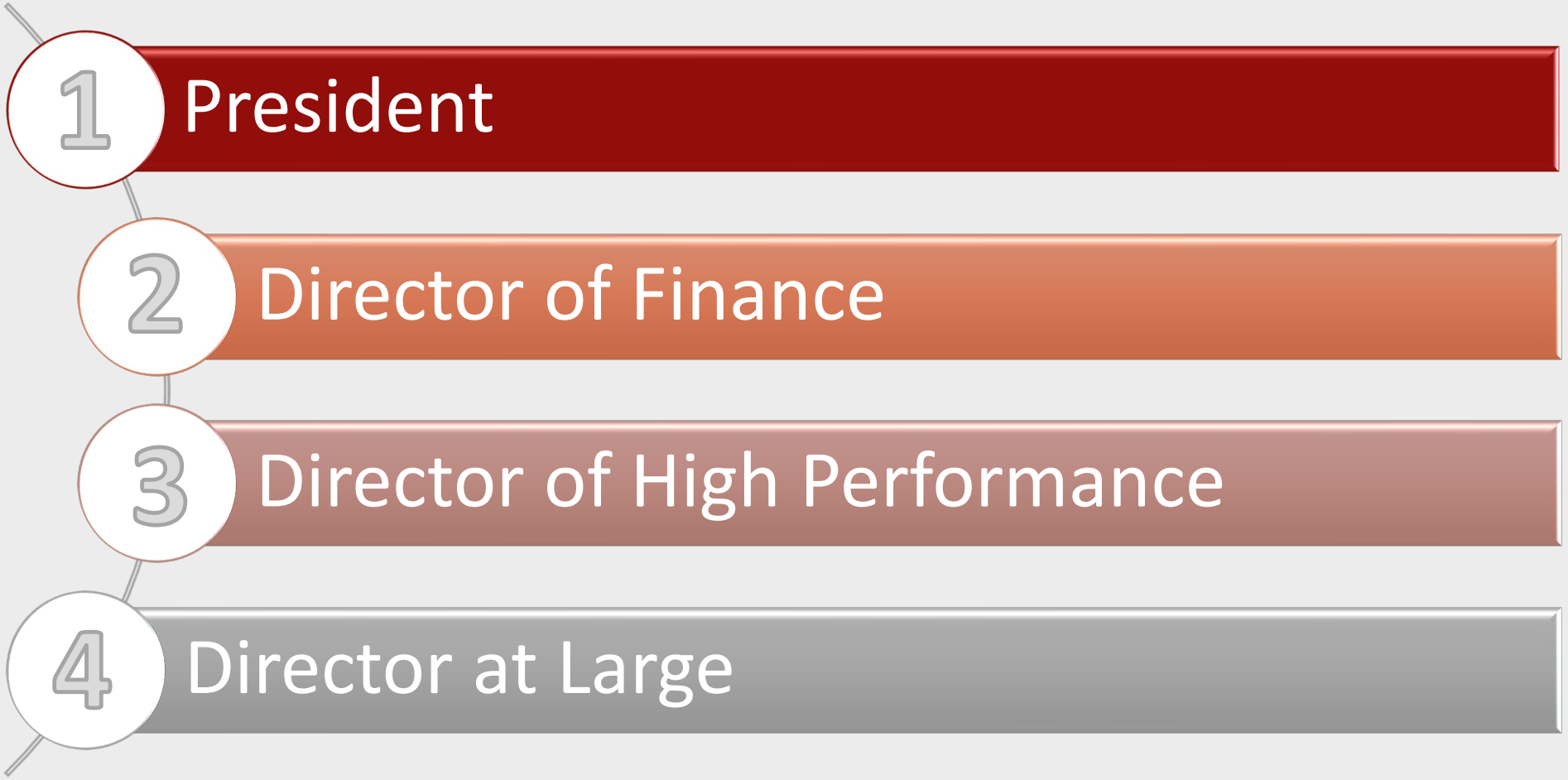
- ✅ Provincial Return to Play Guidelines
- ✅ Tournament Delivery Protocols
- ✅ PPE Requirements
- ✅ Safety Protocols
- ✅ Introduction of Participant Access Control Officer (PACO)
- ✅ Daily Attestations
- ✅ Declaration of Compliance upon admittance to the facilities
- ✅ Proposed Schedules [based on delay]
- ✅ PlayerWeb Membership Management
- ✅ Change in hosting format for BCAN Senior Elites

TENTATIVE SCHEDULE		
ON Sr Elite	**ON Jr Elite**	**2022 Ontario Winter Games**
January 7-9, 2022	March 11-13, 2022	March 3-6, 2022
Humber College	Humber College	Fellows High School hosted by Renfrew County

District Development

Positions for Election

Term: two(2) years



BREAK TIME

Until 11:55

Annual General Meeting

2021.07.17

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Establishment of Quorum

Amending Bylaws for Voting Credentials

Establishment of Quorum

FILE

Amending Bylaws for Voting Credentials

Establishment of Quorum

Based on Bylaw (2015) 3.9a

COBA	1 vote
GBDBA	1 vote
NOBA(PROXY)	1 vote
ODBA	1 vote
TDBA	6 votes
WOBA	5 votes
YDBA	6 votes

TOTAL = 21 votes

Establishment of Quorum

Based on Amended Bylaws (2021)

COBA	5 votes
GBDBA	5 votes
NOBA(PROXY)	4 votes
ODBA	6 votes
TDBA	6 votes
WOBA	6 votes
YDBA	6 votes

TOTAL = 38 votes

Approval of the Agenda (re-order)

Declaration of Conflicts of Interest

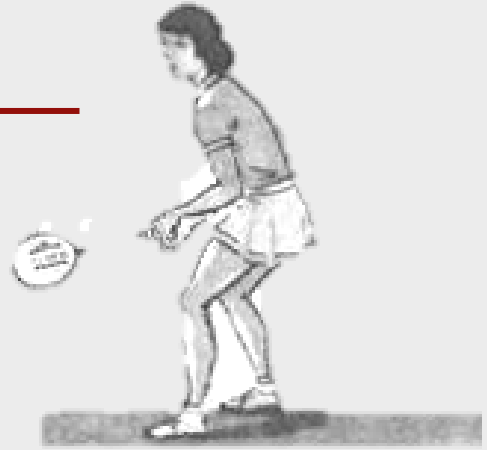
FILE

2021
AGM Agenda

2020 Annual General Meeting Minutes

Semi Annual General Members meeting Minutes

Members Meeting May 1st, 2021 Minutes



Adjustments to the Minutes

Business Arising

Motion to Approve

Board, Committees, Staff and District Reports

- President's Report
- Competitions Committee Report
- Coaching Committee Report
- High-Performance Committee Report
- District report

- Motion to Approve all above Reports

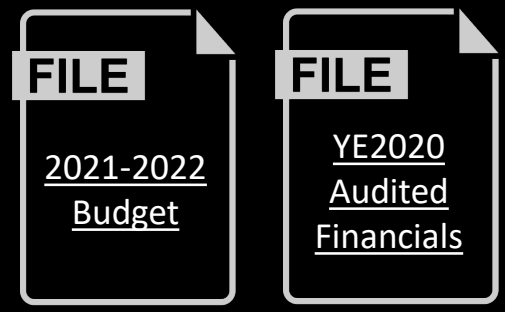
Financial Update

Balance Sheet

- Cleaned up A/R

Reserve Funds are Healthy

- Total Cash in Reserve Fund $ 236,000
- Allocation of the Fund
  - General Fund $ 66,900
  - Junior Nationals $ 18,400
  - SDRF $ 50,100
  - Pre WJRS-Reserve Fund $ 30,000
  - Sale of goods from WJRS $ 30,600
  - Ceba Loan $ 40,000
- Payback Loan (Dec 2022) $ 40,000
- Bank balance (BMO) $ 69,170
- Covid Grant (July 15,2021) $ 11,558



Budget 2021-2022

- *Best Case*: losses of $30,000 – mainly due to price increase from vendors and additional cost to run tournaments
- *Worse Case*: losses of $80,000 - this will be funded by reserves, however, this is not sustainable
- Re-address in fall 2021 based on whether we are running tournaments or not

We received 2020-2021 Audit: We have received draft report - will review and report to Board and submit at the SAGM

Appointment of Auditors 2021-2022

Election Of

Badminton Ontario Directors

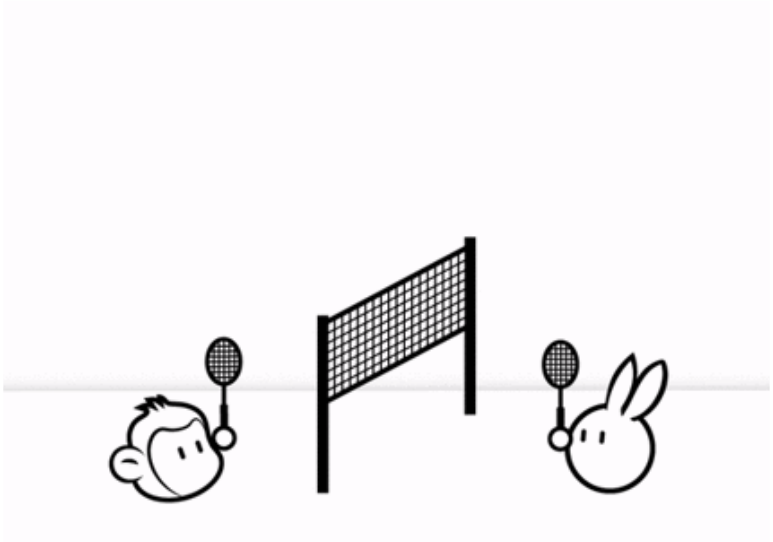
2021- 2023

Nominating Committee Report

Positions for Election

Term: two(2) years

1. President
2. Director of Finance
3. Director of High Performance
4. Director at Large



Other Business

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